

## National Junior Firefighter Program Scholarship and Grant Process

### The Scholarship and Grant Process

All qualified applications submitted will be considered by the Scholarship and Grant Committee.

### Scholarship and Grant Committee

The Scholarship and Grant Review Committee is comprised of at least three members of the National Advisory Group of the National Junior Firefighter Program. The Committee will review and screen the applications and will select ten (10) recipients of \$5,000 scholarships. The fire department with which each recipient is affiliated will subsequently receive a grant of \$5,000 for use in its junior firefighter program.

### Application Requirements

Each applicant must submit:

- The completed scholarship application form.
- An official transcript from the institution most recently attended.
- Complete a 250 word essay outlining how being a junior firefighter has impacted the applicant's life, how the scholarship will further the applicant's field of study, and plans for future involvement in the emergency services.
- Two letters of recommendation (see detailed information on application).
- Recent photograph of the applicant to be used for NVFC and Dunkin' Brands Community Foundation newsletters, web site, etc., if the applicant is selected.
- The fire department in conjunction with which you serve(d) must submit a 250 word essay outlining its current junior firefighter program and how a \$5,000 grant would benefit the department's junior firefighter program. The program must be registered with the National Junior Firefighter Program. If your program is not currently registered, the department can do so for free at [www.nvfc.org/juniors](http://www.nvfc.org/juniors).

Once selected to receive a scholarship, the student and department will each receive an award letter and be invited to attend the scholarship/grant award ceremony. Travel arrangements to the ceremony for the recipient, parent, and department representative will be covered by the National Junior Firefighter Program.

### Scholarship Disbursement

Before scholarship disbursement, all scholarship recipients must provide proof of enrollment at a college, university, or technical/certification program for the term for which the scholarship is awarded. Such proof of enrollment must be received by the NVFC before the term begins, but not necessarily with the scholarship application. Oversight procedures are in place to ensure that all disbursements of scholarships are used for the purposes intended by the National Junior Firefighter Program. In the event that information indicates that all or any part of the scholarship and/or grant is not being used in furtherance of its purposes, the NVFC will seek to recover any impermissibly diverted funds.

### Conflicts of Interest

If a relative of a Committee member, or a member of his/her department's junior program, submits an application for a scholarship, that Committee member will remove himself from the entire screening process in that year. "Relatives" include ancestors, spouses, siblings, and children, as well as the spouses, siblings and children of such individuals. Adopted children and stepchildren are included in this definition.



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