



## Application Guidance

The application period for the State Farm® Good Neighbor Firefighter Safety Program will be open from August 1–18, 2024, or until 500 applications are received, whichever comes first. The NVFC is pleased to offer the following guidance to help fire departments prepare for the application period by gathering the necessary information and supporting documentation needed to apply for a \$10,000 grant. Additional program information and criteria for eligibility is available at [www.nvfc.org/statefarm](http://www.nvfc.org/statefarm).

Information requested will include, but is not limited to:

- Basic applicant information, such as name, title, email, and phone.
- Chief's contact information, such as name, email, and phone (if the person applying is not the chief).
- Department's information, such as formal name, address, phone, and social media pages.
- Population served (input in the form of a number, e.g. 7,500); departments serving more than 25,000 population are ineligible for this grant.
- Area served in square miles (input in the form of a number).
- Number of active VOLUNTEER and PAID firefighters in the department; departments must be over 50 percent volunteer to be eligible for this grant.
- Level of training your firefighters receive (e.g. Firefighter 1, Firefighter 2).
- Department's annual revenue for the most recent fiscal year. This should be from the fire department's budget only. Annual revenue must be \$250,000 or less to be eligible for this grant.
- Department's annual expenses for the most recent fiscal year.
- Average number of annual calls.
- Average type of annual calls (e.g. medical, structural fires).
- List the item(s) you intend to fund or purchase if you receive a \$10,000 grant. Provide a breakdown of cost(s) for each applicable item. [View a list of eligible items](#). (100 words or less)
- Describe your department and community. What is your department achieving in your community? What hazards does your department respond to? Are there any special demands or needs required to serve your community? (300 words or less)
- Tell us why your department needs this grant. What specifically will you use this grant for? How will this grant enhance your department's safety, operations, and response? If you are awarded the grant, how will it benefit your department and community? (300 words or less)
- One file upload will be available to attach any supporting documentation.

If selected to receive the grant, the department must:

- Be willing to share a department photo or video and publicize the grant award. The NVFC will provide sample promotional tools and templates to help.
- Report back within four months on how the grant funds were used.